



**SPENCER PARK SURF LIFE SAVING CLUB**

GENERAL HIRE OF THE FACILITIES – Casual Hourly Rate

1. All facilities must be cleaned and returned to their original condition by 9.00am the following morning.
2. Should the facilities not be cleaned and returned to their original condition by 9.00am, Spencer Park SLSC reserves the right to charge a cleaning fee of \$150.
3. Any damage to building, fittings, club member’s property etc is the hirer’s responsibility to immediately repair to the original condition and pay for this. If this is not done, Spencer Park SLSC reserves the right to use the hire bond to pay for repairs. Cost and extent of any damage will be confirmed with the Spencer Park SLSC official.
4. The club facilities are limited to 80 people seated and 120 standing.
5. We are required by law to have the bar closed and outside deck cleared by 2330 and events concluded by 0000 (midnight).
6. We are required by law to have the premises vacated and secured by 0030.
7. To ensure that the 0030 deadline is met, Spencer Park SLSC will provide a member to lock up. This member will arrive at the club by 12 midnight and will be locking the doors at 0030.
8. We do not allow any fixings fastened to the walls (nails and tape) as this can damage the paintwork.
9. The Spencer Park SLSC takes no responsibility for any actions or consequences resulting from the hiring of the facilities.
10. We require the following clean-up:
  - Hard floors swept and mopped with hot soapy water. Carpets vacuumed.
  - Tables and surfaces wiped down with hot soapy water (this includes window ledges).
  - BBQ cleaned and put away downstairs, if used.
  - Toilets to be cleaned and changing rooms swept/hosed out if necessary.
  - All rubbish and decorations removed from the premises. Club bins are not to be used for rubbish dumping.
11. Spencer Park SLSC will not take any liability for any action resulting from laws or regulations that are broken.
12. Fee categories are at the discretion of the Spencer Park SLSC committee:
13. Club Hire rate, \$150 per hour Incl GST, BBQ Hire \$30. Bar staff at \$25/person per hour with numbers dictated by guest numbers. Should an alcohol license be required an additional charge of \$68 will be charged to cover licensing fees.
14. On Confirmation a 50% Incl GST deposit will be required to be paid into the below account (minimum \$200 deposit).
15. The above rates are not available for weddings or event hire (birthdays, anniversaries etc – please see event rate sheet).

As hirer of the Spencer Park SLSC clubrooms on the date indicated below, I fully agree to the rules above:

Signed \_\_\_\_\_

Date of hire \_\_\_\_\_

Contact details of hirer:

Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

\_\_\_\_\_

Cell:

\_\_\_\_\_



SPENCER PARK SURF LIFE SAVING CLUB

**For direct bank payment:**

Account Name: Spencer Park Surf Life Saving Club

Account Number: 03 0854 0585313 00

Reference: Club Hire/Name

BAR SERVICE REQUIRED

Y / N

SOFT DRINKS/SNACKS REQUIRED

Y / N

Estimated Number of Attendees

\_\_\_\_\_